

BOARD OF COUNTY COMMISSIONERS

MINUTES

JULY 22, 2013

Pastor James Bond, representing Emmanuel Baptist Church, located on 149th and Fish Market Road in Pottawatomie County, led the Prayer and Pledge of Allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 22nd day of July 2013 in the meeting Room 200 of the Cleveland County Office Building by Rod Cleveland, Presiding Chairman. Linda Atkins, Deputy County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Presiding Chairman
Richey Fink, Foreman, representing Rusty Sullivan, Chairman
Paul Meyer, Foreman, representing Darry Stacy, Vice-Chairman
Linda Atkins, Secretary

Rusty Sullivan, Chairman; Darry Stacy, Vice-Chairman; and Tammy Belinson, County Clerk, were absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Melinda Duke, Keri Lyles, Jim Williams, Denise Ellison, Mona Nelson, Annette Rosenfelt, Katie Culp, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, George Mauldin, Jessica Bruha, and Bryan Jenkins.

Rod Cleveland moved to table the approving of the minutes of the special meeting of July 18, 2013. The motion was seconded by Paul Meyer.

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

A. Bid Openings:

1. Upon the recommendation of Melinda Duke, Purchasing Agent, Rod Cleveland moved, seconded by Paul Meyer, to accept the bids and to table the awarding and/or rejecting of the bids until a later date for Bid – HWY-1620 – Three-Month (3) Non-Encumbered Contract to Provide Materials And Installation of 42” wide Sod for Roadside Erosion. The bid term will be from July 30, 2013 through October 29, 2013. The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms are as follows:

CLEVELAND COUNTY BID SUMMARY								
List of Individual Bidders								
		Allen Farms, Inc.	Bentley Turf Farms Inc.	Joe's Sod Farm	Green Turf Sod			
BID:	#HWY-1620							
DEPT:	Co. Commissioners							
DATE OPENED:	7-22-13							
		1	2	3	4			
List of Individual Items						Awarded To:		
Three-Months (3) Non-Encumbered						Tabled on 7-22-13		
Contract to provide Materials and Installation of 42" wide Sod for Roadside Erosion for the Cleveland County Commissioners.								
The bid term will be from July 30, 2013 through October 29, 2013.								
ZONE 1:		\$0.175	\$0.20	\$0.175	\$0.20			
ZONE 2:		\$0.175	\$0.20	\$0.175	\$0.20			
ZONE 3:		\$0.175	\$0.20	\$0.175	\$0.22			
ZONE 4:		\$0.175	\$0.20	\$0.175	\$0.22			
ZONE 5:		\$0.175	\$0.20	\$0.18	\$0.22			
ZONE 6:		\$0.175	\$0.20	\$0.18	\$0.22			
ZONE 7:		\$0.175	\$0.20	\$0.18	\$0.22			
ZONE 8:		\$0.175	\$0.20	\$0.18	\$0.20			
ZONE 9:		\$0.175	\$0.20	\$0.18	\$0.20			
ZONE 10:		\$0.175	\$0.20	\$0.18	\$0.20			
ZONE 11:		\$0.175	\$0.20	\$0.18	\$0.20			
ZONE 12:		\$0.175	\$0.20	\$0.18	\$0.22			
ZONE 13:		\$0.175	\$0.20	\$0.18	\$0.20			
ZONE 14:		\$0.175	\$0.20	\$0.18	\$0.20			
ZONE 15:		\$0.175	\$0.20	\$0.18	\$0.20			
ZONE 16:		\$0.175	\$0.20	\$0.18	\$0.20			
Notice required by bidding vendor:		72 hours	3 days	3 days	72 hours			
Will deliver and start the installation:		72 hours	3 days	3 days	72 hours			
Vendor's Statement:		water not supplied for sod	We will only do the work described by the truckload at a time (10,000 S.F.). No exceptions. Any quantity less than 10,000 S.F. can be negotiated at a higher price	Zones 5 through 16 - 5000 ft minimum	No watering or fertilizing of sod is included in this pricing. Sod & installation only.			
Contact Person:		Mark Bienhoff	Marc Bates	Karen Bettis	Ryan Sullivan			
Title:		Estimator	Marketing Coordinator	Manager	Vice-President			
Address		476 Allen Road Norman, OK 73072	2211 Westpark Drive Norman, OK 73069	15200 S Drexel Ave. OKC, OK 73170	31 Baylee Creek Trail Lawton, OK 73501			
Telephone Number:		405-364-3998	405-364-7511	405-691-5970	580-353-8873			
Fax Number:		405-360-3009	405-366-6339	405-691-7050	580-353-8872			
Business Relationship Affidavit:		YES	YES	YES	YES			
NON-COLLUSION AFFIDAVIT:		YES	YES	YES	YES			
PA-102(1982)								

2. Upon the recommendation of Keri Lyles, Assistant Purchasing Agent, Rod Cleveland moved, seconded by Paul Meyer, to accept the bids and to table the awarding and/or rejecting of the bids until a later date for Bid-HWY-1621 – Six-Month (6) Non-Encumbered Contract to Provide Asphalt Material.

The bid term will be from August 11, 2013 through February 10, 2014.

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms are as follows:

CLEVELAND COUNTY BID SUMMARY					
List of Individual Bidders					
	Haskell Lemon Construction Co.	Paving Materials, Inc.	TJ Campbell Construction Co.	Logan County Asphalt Co.	Page 7
BID: #HWY-1621					
DEPT: Co. Commissioners					
DATE OPENED: 7-22-13					
	1	2	3	4	
PLANT MIX BITUMINOUS					
SURFACT MATERIALS:					
No more than 25 % Recycled DELIVERED TO ZONE AREAS:					
ZONE 9:					
Type A:	\$43.30	\$40.39	\$48.45	_____	
Hot Mix/Hot Laid Type B:	\$49.30	\$45.39	\$50.80	_____	
Type C or M:	\$49.30	\$47.89	\$50.05	_____	
ZONE 10:					
Type A:	\$42.90	\$41.97	\$48.73	_____	
Hot Mix/Hot Laid Type B:	\$48.90	\$46.97	\$51.08	_____	
Type C or M:	\$48.90	\$49.47	\$50.33	_____	
ZONE 11:					
Type A:	\$43.45	\$43.00	\$50.51	_____	
Hot Mix/Hot Laid Type B:	\$49.95	\$48.00	\$52.86	_____	
Type C or M:	\$49.95	\$50.50	\$52.11	_____	
ZONE 12:					
Type A:	\$44.45	\$44.21	\$50.85	_____	
Hot Mix/Hot Laid Type B:	\$50.45	\$49.21	\$53.20	_____	
Type C or M:	\$50.45	\$51.71	\$52.45	_____	
ZONE 13:					
Type A:	\$45.25	\$45.24	\$51.99	_____	
Hot Mix/Hot Laid Type B:	\$51.25	\$50.24	\$54.34	_____	
Type C or M:	\$51.25	\$52.74	\$53.59	_____	
ZONE 14:					
Type A:	\$44.45	\$44.21	\$51.80	_____	
Hot Mix/Hot Laid Type B:	\$50.45	\$49.21	\$54.15	_____	
Type C or M:	\$50.45	\$51.71	\$53.40	_____	
ZONE 15:					
Type A:	\$45.25	\$45.07	\$52.37	_____	
Hot Mix/Hot Laid Type B:	\$51.25	\$50.07	\$54.72	_____	
Type C or M:	\$51.25	\$52.57	\$53.97	_____	
ZONE 16:					
Type A:	\$45.90	\$46.27	\$52.94	_____	
Hot Mix/Hot Laid Type B:	\$51.90	\$51.27	\$55.29	_____	
Type C or M:	\$51.90	\$53.77	\$54.54	_____	
Plant Location:	4511 S. Chautauqua Norman, OK	2401 S. Broadway Moore, OK 73160	6900 S. Sunnlyane OKC	_____	
Maximum Waiting Time:	24 hours	48 hours	24 hours	_____	
Vendor's Statement:	_____	Minimum order 50 tons per day 48 Hr. notice required	_____	_____	
Contact Person:	Bob Lemon	Clint Hurt	O'Flynn Sewell	_____	
Title:	Vice President	Plant Manager	Vice President	_____	
Telephone Number:	405-947-6069	405-793-1725	405-672-6768	_____	
Fax Number:	405-947-6068	405-793-9989	405-672-9890	_____	

B. Items of Business:

1. Rod Cleveland moved, seconded by Paul Meyer, to approve the Agreement between the Board of Cleveland County Commissioners and the City of Oklahoma City for Project No. PJ-CL-0048, Street Resurfacing and Reconstruction of SE 149th Street from Triple XXX Road to Peebly Road at a cost not to exceed \$30,000.00.
The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.
2. Rod Cleveland moved, seconded by Paul Meyer, to approve the License and service agreement between the Cleveland County Sheriff’s Office And Priority Dispatch Corp. for Emergency Medical Dispatch cards to assist dispatchers providing medical assistance to 911 callers for July 1, 2013 through June 30, 2014.
The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.
3. Rod Cleveland moved, seconded by Paul Meyer, to approve the Resolution to transfer Unit #B331.0136, 2004 Ford Crown Victoria, VIN/2FAFP71W24X146673 from the Cleveland County Sheriff’s Department to the Lexington Police Department.
The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.
4. Rod Cleveland moved, seconded by Paul Meyer, to approve the **Cancellation** of an Annual Maintenance Agreement between the Cleveland County Treasurer and Financial Equipment Company for service on (11) Currency Discriminators at \$373.00 each per unit per year for a total of \$4,103.00 and (7) Citizens Model 3550 Printers at \$70.00 each per unit per year for a total of \$490.00 and (4) Glory Teller Counts Software at \$94.00 each per unit per year for a total of \$376.00 effective immediately.
The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.
5. Rod Cleveland moved, seconded by Paul Meyer, to approve the Annual Maintenance Agreement between the Cleveland County Board of County Commissioners on behalf of the Cleveland County Treasurers Office and Technique Data Systems, Inc. for maintenance (12) Currency Discriminators at \$350.00 each per unit per year for a total of \$4,200.00 and (8) Citizens Model 3550 Printers at \$60.00 each per unit per year for a total of \$480.00 July 1, 2013 through June 30, 2014.
The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.
6. Rod Cleveland moved, seconded by Paul Meyer, to approve the June 2013 Monthly Report of the following Officers:

 - a. Jim Williams, County Election Board Secretary
 - b. Tammy Belinson, County Clerk
 - c. Rhonda Hall, Court Clerk
 - d. Jim Reynolds, County Treasurer
 - e. David Tinsley, County Assessor

- f. Joseph Lester, County Sheriff
- g. Shari Kinney, Health Department

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

7. Rod Cleveland moved, seconded by Paul Meyer, to approve the following Cash Fund Appropriations:

a.	Co. Assessor’s Revolving Fund	\$ 453.00
b.	Bridge Capital Improvement Fund	\$ 28.17
c.	Co. Bridge and Road Improvement Fund	\$ 47,852.75
d.	Co. Commissioners Bldg. Fund	\$ 12.54
e.	Co. Clerk’s Lien Fee Fund	\$ 7,217.20
f.	Co. Clerk’s Preservation Fee Fund	\$ 28,062.59
g.	County Health Fund	\$ 11,892.25
h.	Court Clerk Revolving Fund	\$ 9,955.46
i.	DA Incarceration Costs Fund	\$ 641.55
j.	Drug Court Revolving Fund Adult	\$ 555.20
k.	Co. Fair Board Fund	\$ 8,941.40
l.	Highway Unrestricted Fund	\$ 819,093.05
m.	S.T.O.P. Violence Against Women Grant Fund	\$ 2,706.00
n.	Sales Tax Fund	\$ 652,553.79
o.	Co. Sheriff Commissary Fund	\$ 22,616.71
p.	Sheriff Courthouse Security Service Fee Fund	\$ 3,400.59
q.	Co. Justice Center Fund	\$ 146,397.82
r.	Co Sheriff Environmental Reward Fund	\$ 69.00
s.	Co. Sheriff Federal Share Revenue Fund	\$ 4.05
t.	Sheriff Mobile Command Center Donation Fund	\$ 250,000.00
u.	Co. Sheriff Revolving Fund	\$ 134,872.64
v.	Co. Sheriff Service Fees Fund	\$ 69,871.65
w.	Co. Sheriff Jail Fund	\$ 7,162.77
x.	Co. Treasurer’s Certification Fee Fund	\$ 5,865.00

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.

Motion carried.

8. Rod Cleveland moved, seconded by Paul Meyer, to approve the Blanket Purchase Orders submitted for the following Departments:

District #1:

14-743	T2A	Badger Valley Investments	\$ 1,000.00
14-751	T2A	Super Clean Solutions	\$ 500.00

District #2:

14-833	T2A	Action Safety Supply Co	\$ 1,000.00
14-834	T2A	Palace Auto Supply Inc.	\$ 2,000.00
14-835	T2A	Jim Johnson Oil Co.	\$ 2,000.00

14-836	T2A	Clark Oil Distributors, Inc.	\$	2,000.00
<u>District #3:</u>				
14-840	T2A	P&K Equipment, Inc.	\$	1,500.00
<u>Co. Comm. Office:</u>				
14-838	R2	Thomson West	\$	1,387.30
<u>I.T. Dept:</u>				
14-867	K2	CDW Government	\$	2,000.00
<u>Health Dept:</u>				
14-783	MD1C	Theresa Lujan	\$	100.00
14-784	MD1C	Cameron Manaugh	\$	100.00
<u>OSU Extension Center:</u>				
14-753	E2	Bernina of OKC South	\$	400.00

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

9. Rod Cleveland moved, seconded by Paul Meyer, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

General:

13-6	F2	13-14	F2	13-155	H2
13-194	C2	13-203	C2	13-1784	C2
13-2692	F2	13-3356	R2	13-3494	C2
13-4860	C2				

Highway:

13-64	T2A	13-99	T2A	13-2238	T2A
13-2240	T2A	13-2462	T2A		
13-2609	T2A	13-2717	T2A	13-2884	T2A
13-3069	T2A	13-3107	T2A	13-3783	T2A
13-3790	T2A	13-3836	T2A	13-3951	T2A
13-3987	T2A	13-4166	T2A	13-4438	T2A
13-4598	T2A	13-4785	T2A	13-5128	T2A
13-5272	T2A	13-5343	T2A	13-5414	T2A
13-5623	T2A				

Health:

13-341	MD1C	13-346	MD2	13-348	MD2
13-353	MD1C	13-407	MD1C	13-920	MD2
13-1078	MD2	13-4613	MD1C		

Fair Board:

13-140	FF2	13-1658	FF2	13-3689	FF2
13-3822	FF2	13-4845	FF2	13-5215	FF2

Sheriff Service Fee:

13-3229 CFB5

Sheriff Revolving Fee:

13-1764 CFBRE2

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

10. Rod Cleveland moved, seconded by Paul Meyer, to approve the Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	717,639.91
b.	Highway Fund	\$	232,759.66
c.	Health Fund	\$	5,452.66
d.	Sheriff Cleveland Co. Justice Center Fund	\$	260,063.33
e.	Sheriff Revolving Fund	\$	5,345.94
f.	Treasurer Certification Fee Fund	\$	240.00
g.	Co. Clerk Preservation Fee Fund	\$	29,838.69
h.	STOP Violence Against Women Fund	\$	5,412.00
i.	Fair Board Fund	\$	9,501.80

FY 12/13

a.	General Fund	\$	28,772.54
b.	Highway Fund	\$	98,694.78
c.	Health Fund	\$	1,751.35
d.	Sheriff Service Fee Fund	\$	125.28
e.	Sheriff Revolving Fund	\$	10,498.56
f.	Treasurer Certification Fee Fund	\$	154.00
g.	Fair Board Fund	\$	746.73

The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

C. There was no **new business** to come before the Board for discussion.

D. Commissioner’s Discussions regarding County Business: Rod Cleveland reported that the south parking lot is close to completion.
Richey Fink, District #3 Foreman and Paul Meyer, District #2 Foreman, each stated that the tornado debris removal still continues in their respective districts.

E. Public Comments were not made from the floor.

F. There being no further business to come before the Board, Rod Cleveland moved that the meeting be **adjourned** at 1:13 pm. The motion was seconded by Paul Meyer.
The vote was: Rod Cleveland, yes; Richey Fink, yes; Paul Meyer, yes.
Motion carried.

(Clerk’s note: Agenda was posted on July 18, 2013 at 4:00 pm.)